

Serial No

Form – D

FOR OFFICE USE

3cmx2.5cm  
Colour  
photograph  
of the  
Applicant

**APPLICATION FOR RENEWAL OF LICENCE FOR FIREARMS**  
**ISSUED FOR SPORTS ACTIVITIES – 2023**

Instructions:-

- One application per firearm must be completed.
- If the residence has changed, Grama Niladhari certificate should be submitted to prove it.
- If over 65 years of age, you must submit a medical certificate (Form "H") to prove physical fitness. (download from [www.defence.lk](http://www.defence.lk))
- A copy of the National Identity Card and the latest licence should be submitted.
- For licence fees / fines, “the name of the person / institution, purpose of deposit” should be mentioned and the amount credited to the account number "0007040119" of the Bank of Ceylon Taprobane Branch in the name of Secretary, Ministry of Defence. The original copy of the receipt should be attached to the application.
- The duly completed application along with the receipt should be taken to the Civil Security and Development Division outlet at the main entrance of the Defence Headquarters Complex or sent to the “Additional Secretary (Civil Security and Development Division), Ministry of Defence, Defence Headquarters Complex, Sri Jayewardenepura, Kotte” by registered post through NRA/NSSF.
- A colour photo of 3cm x 2.5cm size should be pasted.

**Part I**

01. I. Full name of the licence holder: .....
- II. Address: .....
- III. Occupation: .....
- IV. Gender: .....
- V. Telephone No: Residence ..... Mobile : .....
- VI. N:I:C:No: .....
- VII. Date of birth: .....  
Age as at 01.01.2023 Year: .....Months:.....Days:.....
- VIII. District: .....
- IX. Divisional Secretary Division: .....
- X. Grama Niladhari Division and Number: .....
- XI. Police Division: .....
02. (a) **Particulars of the firearm acquired for Sports Activities:**
- I Firearm number:-.....
- II Make:-.....
- III Year the First Licence was obtained for the firearm:-.....
- IV Number and date of the previous Licence (Attach a copy of the licence)  
.....
- V. If licence has not been obtained for the previous year, reason: .....  
.....
- VI The year, number and the date of the licence obtained last: .....

- (b). Details of all other firearms used by the applicant for sporting purposes (in the name of the individual or a sports club) (document must be attached):- .....

03. I. Number of firing ranges currently used for Sports training: .....

II. Names of the firing ranges:.....

III. Name of the Sports club where You hold membership:.....

04. I. Number of national and international Sports events Participated during the last 05 Years and their Particulars.

S/No	Sports events		Victories/Achievements	Year
	National	International		

05. Particulars of firearms acquired for activities other than Sports:  
(Submit details of all the firearms acquired under your Name)

S/ N o	For Private Security agencies	State firearms acquired for Personal Protection	Life Protection	Property Protection	Crops Protection	Make of the firearm	No of the firearm	Year the Licence was acquired last

06. Has the applicant been prosecuted or convicted by a Court of Law during the previous year? Provide details.

Name of the court	Offence	Nature of the case/Verdict

07. I, using the firearm mentioned above in paragraph 03 while strictly adhering to the provisions of the Firearms Ordinance, not using it for any activity other than Sports and aware that if revealed to have used it for other activities, the Secretary of Defence Shall take action at his discretion as per the power vested in him in terms of the provisions of the Firearms Ordinance or take the firearm in to the custody of the government, Cancelling the licence or take legal action, request to renew the licence of the aforementioned firearm.

.....  
Date

.....  
Applicant's Signature

.....  
Signature of Chairman/Secretary Of Sports Club in  
Which you hold Membership

**Part II**

**Police Clearance Report (from the police area where the applicant resides)**

(1). There are no criminal reports/the following crimes have been reported against the firearm's Licence holder. Legal proceedings have commenced as follows.

.....

(2). The firearm's Licence holder has/does not have a physical or any other disease which prevents the use of a firearm. In case of a disease, give particulars.

.....

.....

(3). Has anyone residing at the firearm's Licence holder's house engaged in or abetted Terrorist activities?

.....

.....

(4). I do/do not certify that the particulars of the firearm are correct after calling the applicant personally to the police station in the area where he / she resides or inspecting the firearm/s.

.....

(5). I recommend the application. / Do not recommend the application on following grounds.

.....

.....

Date :- .....

.....  
OIC / Chief Inspector of Police

Official Stamp.....

I agree / disagree with the OIC's recommendation above.

Date :- .....

.....  
SSP/SP

Official Stamp:-.....

### Part III

#### National Rifle Association (NRA) / National Shooting Sports Federation (NSSF) Recommendation

..... (full name) the firearm's licence holder who submits the above application, residing at ..... (Address) has last obtained the licence on.....(Date), licence number ....., holds the membership of the NSSF/NRA for the relevant year under this club and participates for Sports training and activities. Therefore, I recommend/do not recommend the renewal of licence for the firearm/firearms for year 20.... for the following reasons; .....  
.....  
.....

Date : .....

.....  
Chairman  
National Shooting Sports Federation (NSSF)  
National Rifle Association (NRA)

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### Part IV For Office Use

Additional Secretary/ Senior Assistant Secretary,

The application was checked and recorded in the documents and I submit it for approval as the information is correct.

Licence Fees / Fine Paid.

Amount: Rs.....

Receipt No : .....

Date : .....

Date : .....

.....  
Subject Clerk

I do/ do not approve this application.

Date : .....

.....  
Additional Secretary / Senior Assistant  
Secretary(C.S.)  
For Secretary